



CONSTITUTION OF THE NEW ZEALAND GYPSY COB ASSOCIATION INCORPORATED

1.0 Name

1.1 The name of this non-profit Association shall be the New Zealand Gypsy Cob Association Incorporated.

2.0 Registered Office

2.1 The Registered Office of the Association shall be that of the current President.

3.0 Purpose

3.1 The primary purpose for which the Association was formed is the preservation, promotion, propagation, and registration of horses of a specific breed originally and presently bred by the Romany people of the British Isles, known as the Gypsy Cob. In addition, the Association also exists for the following specific functions:

3.2 Record keeping

- a. To maintain, operate, promote, and support effective registry record keeping functions.
- b. To provide information on their breeding, genetics, and husbandry. To do so, the organisation will publish and disseminate useful information and provide activities to assist and encourage the development and maintenance of the highest quality of the New Zealand Gypsy Cob.
- c. To maintain, protect, and document the heritage of the Gypsy Cob in New Zealand and implement any and all necessary rules and procedures to accomplish this end.

3.3 Breed promotion

- a. To aid and encourage the breeding, exhibition, and perpetuation of the Gypsy Cob in New Zealand by coordinating and encouraging the participation of Gypsy Cobs in open competition events, activities, and multiple discipline competitions, including recreation.
- b. To promote the Gypsy Cob in New Zealand
- c. To educate the public and stimulate popular interest in the outstanding qualities of the Gypsy Cob.
- d. To co-ordinate, encourage, assist with and conduct exhibits and demonstrations for the purpose of demonstrating and promoting the outstanding performance, beauty and gentle demeanour of the Gypsy Cob.

3.4 Shows

- a. To devise and promulgate shows and other activities,
- b. To set rules, regulations and standards for shows,

- c. To provide for the education and licensing of judges and officials necessary for events and activities.
- d. To be affiliated to the Royal Agricultural Society (RAS) so the Gypsy Cob can be promoted around New Zealand at RAS affiliated shows.

3.5 Fundraising

- a. To provide guidance and engage in fundraising activities to further the purposes of the organisation.

3.6 Welfare:

- a. To advocate for and promote the welfare of Gypsy Cobs in New Zealand,
- b. To provide information and education to members regarding science based best management and health practices.
- c. To support and advise Government and /or NGO animal welfare agencies where Gypsy Cobs are identified as at risk of, or have, significantly compromised welfare

4.0 MEMBERSHIP

4.1 Classes of Members

- a. **Adult Member** - Any person 18 years of age or over as at the 1 August in each year and having joined and being accepted by the Association as an adult member and paid the annual adult member subscription as set by the committee.
- b. **Life Member** any person 18 years of age and over may apply to be lifetime member. The life membership fee shall be the equivalent of 10 times the annual adult membership as set by the committee in the year that the life member applies for life membership
- c. **Family Membership** - For families consisting of two or less adults and their dependent children 17 years of age (youth) or under as at 1 August in each year. A dependent child is defined as being maintained as a member of the family for which membership is applied, not financially independent and not living with another person in a marriage, civil union or de facto relationship.
- d. **Youth membership** is for those 17 years or under as of 1 August . Youth members are not entitled to hold office or to vote. A youth membership must be accompanied by an adult membership.

4.2 Membership Application

- a. Membership shall be open to all persons who subscribe to the objectives of the New Zealand Gypsy Cob Association Incorporated, agree to abide by its rules and regulations upon their application to the Secretary, and on payment of the annual fee.
- b. Membership can be declined on the grounds of monies outstanding, maltreatment of horses, have previously been expelled as a financial member, unworthy conduct including misuse of Social Media involving the New Zealand Gypsy Cob Association Incorporated, unacceptable behaviour at competitions, abuse or unacceptable behaviour towards other members, officials or volunteers representing the New Zealand Gypsy Cob Association Incorporated, either verbal, via email, text or other social media.

- c. Unacceptable behaviour will be decided by the current committee if the committee deem the behaviour caused distress to the person the behaviour was aimed at.
- d. Misleading statements regarding other members, committee members and officials will also be regarded as unacceptable behaviour.
- e. The decision of the committee shall be final.

4.3 Annual Subscriptions

Every member shall pay to the Association an annual subscription to be set at each AGM for the following year. Membership fees are valid from 1 August to 31 July the following year.

4.4 Fees

The committee shall recommend a schedule of fees to the Annual General Meeting.

4.5 Social Media

- a. The New Zealand Gypsy Cob Association Incorporated treat all social media postings, blogs, status updates, tweets or any other media as public comment. Postings (written, photos or videos) must be family-friendly and feature positive Gypsy Cob news and events.
- b. No personal information about the Association's members can be disclosed without their permission.
- c. No statements will be made that might bring the Association into disrepute, must not offend, intimidate, humiliate or bully another person, must not be misleading, false or injure the reputation of another person, should respect and maintain the privacy of members
- d. Abusive, discriminatory, intimidating or offensive statements will not be tolerated. Offending posts will be removed and those responsible will be blocked.
- e. Members must conduct themselves appropriately when using electronic communication to share information with other members or posting material on public websites or Social media that is in any way connected to the Association.

4.6 Conduct of Members

- a. No member shall conduct him/herself or be guilty of any such conduct as to bring the New Zealand Gypsy Cob Association Incorporated into discredit, or act in any way against the objectives of the Association. Bullying, abusive, discriminatory, intimidating, offensive behaviour or harassment of other members, officials or volunteers representing the New Zealand Gypsy Cob Association Incorporated, either verbal, via email, text or other social media.
- b. Unacceptable behaviour will be decided by the current committee if it caused distress to the person the behaviour was aimed at. Misleading statements regarding other members, committee members and officials will also be regarded as unacceptable behaviour and will not be tolerated. Sanctions including but not limited to revocation or non- renewal of membership or removal from social. Media pages may be imposed if deemed necessary. Appeals are as detailed under expulsion of members.

4.7 Resignation of Members

- a. Any member may resign from their membership by giving to the Secretary notice in writing to that effect and every such notice shall unless otherwise expressed take effect as from the date of such notice.
- b. A person who ceases to become a member remains liable to pay to the Association the amount of any subscription or other accounts due and payable by the person to the Association but unpaid at the date of that cessation.

- c. The Association will make no refund to the resigned member for any subscription already paid.

4.8 Expulsion of Members

If, for any reason whatsoever, the Committee is of the view that a Member is breaching the Rules or acting in a manner inconsistent with the purposes of the Association, the Committee may give written notice of this to the Member (“the Committee’s Notice”).

The Committee’s Notice must:

- a. Explain how the Member is breaching the Rules or acting in a manner inconsistent with the purposes of the Society;
- b. State what the Member must do in order to remedy the situation; or state that the Member must write to the Committee giving reasons why the Committee should not terminate the Member’s Membership.
- c. State that if, within 21 days of the Member being sent the Committee’s Notice to the last known email, the Committee is not satisfied, the Committee may in its absolute discretion immediately terminate the Member’s Membership.
- d. State that if the Committee terminates the Member’s Membership, the Member may appeal to the Association.
- e. Twenty one days after the Member being sent the Committee’s Notice, the Committee may in its absolute discretion by majority vote terminate the Member’s Membership by giving the Member written notice (“Termination Notice”), which takes immediate effect. The Termination Notice must state that the Member may appeal to the Society at the next Meeting by giving written notice to the Secretary (“Member’s Notice”) within twenty one days of the Member’s being sent the Termination Notice.
- f. If the Member gives the Member’s Notice to the Secretary, the Member will have the right to be fairly heard at an Association meeting held within the following 28 days. If the Member chooses, the Member may provide the Secretary with a written explanation of the events as the Member sees them (“the Member’s Explanation”), and the Member may require the Secretary to give the Member’s explanation to every other Member within seven days of the Secretary receiving the Member’s explanation. If the Member is not satisfied that the other Association’s Members have had sufficient time to consider the Member’s explanation, the Member may defer his or her right to be heard until the following Association Meeting.
- g. When the Member is heard at an Association Meeting, the Association members may question the Member and the Committee Members.
- h. The Committee shall then by majority vote decide whether to let the termination stand, or whether to reinstate the Member.
- i. The Member has the right to ask for the decision to be reviewed by an external official from a recognised equestrian association (RAS or ESNZ), who may make recommendations to the committee. Any review is at the Member’s expense.
- j. The Committee’s decision will be final.

4.9 List of Members

- a. The Association shall maintain an up-to-date and accurate list of its members, including, but not limited to, membership category, name, and contact information.
- b. Members are responsible for notifying the New Zealand Gypsy Cob Association Incorporated digitally of any change to their contact information.
- c. The New Zealand Gypsy Cob Association Incorporated will not sell its membership list nor will it make public that member profile information (name,

address, phone number, etc.) that any member has requested not be made public.

4.10 Membership Voting Rights

Each General member in good standing shall be entitled to one (1) vote on each matter presented to the membership for vote at the Annual or a Special Membership meeting.

5.0 MEETINGS

5.1 Annual General Meeting

An Annual General Meeting of the Association shall

- a. be held each year within six months of the end of the Association's financial year and .
- b. the Annual financial statements must be filed with the Companies office within six months of the end of the Association's financial year

5.2 The business of the Annual General Meeting will include:-

- President's Report (Annual Report);
- Financial Account and Treasurer's Report;
- The election of the following office holders:-
 - President Vice President
 - Committee Secretary Treasurer
 - Membership Secretary Registrar
 - Editor Show Secretary
 - Four Committee members.
- The consideration of any other business.

5.3 Special General Meeting

The President may for any special purpose call a Special General Meeting. Any member may call for a Special General Meeting but must have the written support of not less than one third of the total voting members and must state the purpose for which the Meeting is required. The Secretary will give notice of a Special General Meeting no later than fourteen days after receiving the request.

5.4 Committee Meetings

Not less than seven days' notice of a meeting given and not less than four committee meetings shall be held in each year at such times and places as the President, or in his/her absence or inability the Secretary or Vice President, shall direct for the purposes of transacting the business of the Association and deciding upon such resolutions as shall be duly submitted to the meeting. Any digital conferencing media may be acceptable for any meeting.

5.5 Meeting Communication

Any digital communications are deemed to be acceptable for any meeting, including Annual General Meeting, Special General Meeting and Committee meeting

5.6 Notice of Business for Annual or Special General Meetings

Notice of Business for Annual or Special General Meetings fourteen (14) days' notice of Annual or Special General Meetings will be given to all members stating the time, date and place of the Meeting. The Notice will include the business to be transacted at the meeting, and in the case of a Special General Meeting, the reason for calling the meeting.

5.7 Service of Notices

Every notice required to be given to the members or any of them shall be deemed to have been duly delivered if emailed to them at their last known email address or by notice posted on the New Zealand Gypsy Cob Association Incorporated website.

5.8 Procedure at Annual or Special General Meetings

At all meetings the President shall take the chair and in his/her absence the Vice President and in the absence of both the President and Vice President the members of the committee

present shall elect one of their members to take the chair. Every Full Adult Member shall be entitled on every motion to one vote. Votes may be cast in person or digitally. In the case of an equality of votes the Chairperson for the time being shall have a casting vote as well as a deliberative vote. Electronic voting is confidential.

5.9 Altering the Rules

Any Full Member entitled to vote may lodge a remit seeking to alter, amend or add to this Constitution at an AGM or SGM. The remit/s must be seconded by two other financial members entitled to vote.

- a. 65% majority vote (including proxy votes) of the votes cast shall be sufficient to pass a remit affecting this Constitution.
- b. Voting shall be in person at the AGM/SGM or digitally prior to the AGM/SGM
- c. any alteration, amendment or addition to this Constitution that is approved at an AGM or SGM shall come into force immediately after filed in the Companies Office which shall be within ten working days of the AGM or SGM unless an alternative commencement date is specified.

5.10 Majority

A majority is 65% of votes cast at any AGM and SGM. Committee meetings is by simple majority of 51% of votes cast.

5.11 Voting Rights

Only accepted financial members shall be entitled to vote at any meeting of the Association. Members shall have the following votes according to their membership classification:

- a. Full Adult Members One vote
- b. Full Family Members - each adult to have one vote – maximum of 2 votes per family
- c. Junior Members No vote

5.12 Quorum

At all committee meetings five members shall constitute a quorum, at the annual general meeting 10 members shall constitute a quorum and at a special general meeting 10 members shall constitute a quorum.

5.13 Attendance at Meetings

Any Committee Member who fails to attend three (3) consecutive Committee Meetings must vacate that position forthwith, unless leave of absence is granted by the Committee.

5.14 Vacancies on Committee

The Committee shall have the power to appoint a member to fulfil any casual vacancy on the committee until the next annual general meeting and any members appointed shall retire at the next annual general meeting. The Committee may co-opt up to three people, who may or may not be members of the Association to assist the Committee in its work. A co-opted person may exercise the same rights as a committee member. His or her co-option will cease at the next Annual General Meeting. The Committee may at its discretion invite a Youth Member to sit in at its meetings, and give input (no voting rights).

5.15 Duties of the Committee

It shall be the duty of the Committee generally to conduct the affairs of the Association and to keep usual and proper books of account and other records of the business properly posted up, and to notify members of intended meetings and the business to be transacted there at, and to prepare and submit to the Annual General Meeting a report, balance sheet and statement of accounts for the preceding year. Meetings of the Committee may be convened at such times and places as the President shall decide or in his/her absence, inability or refusal to act, the Secretary shall convene a meeting and five persons shall be a quorum. Sub and show Committees may be set up by the Committee.

5.16 Minutes of Meetings

Copies of minutes of a meeting are to be sent to all non-attending Committee members and once approved are to be made available to members on request.

5.17 Regulations

The Association shall from time to time by resolution in committee meeting make, amend or rescind regulations not consistent with these rules governing procedure at its meetings and the conduct of the affairs of the Association.

5.18 Common Seal

- a. The Committee shall provide a common seal for the Association and may from time to time replace it with a new one.
- b. The Registrar shall have the custody of the common seal which shall only be used for the purposes of affixing to New Zealand Gypsy Cob Association Incorporated certificates of registration.

5.19 Election and Term of committee

- a. Committee members may only serve for a term of two (2) years before standing for re-election.
- b. The officers of the New Zealand Gypsy Cob Association Incorporated shall consist of a President, Vice President, Committee Secretary, and Membership Secretary, Treasurer, Registrar, Editor and general committee members.
- c. One person may hold more than one position but no more than two. The minimum number of people on the committee shall be eight and the maximum number on the committee shall be twelve.
- d. In the event that there are insufficient members available to fill committee positions the committee may continue to function until such time as recruitment to vacant positions can occur.
- e. The committee shall be elected by the voting members annually, by ballot to be sent via electronic mail to the membership not less than 14 days before the AGM. A majority of votes cast by those members eligible to vote shall constitute the action of the membership.
- f. Any committee member may resign at any time by giving written notice to the President and/or Secretary. Such resignations shall take place at the time specified in the notice, or if no time is specified, then immediately.
- g. **President** shall give active direction and have control of the business and affairs of the New Zealand Gypsy Cob Association Incorporated. He or she may sign contracts or other instruments which the committee has authorised to be executed and shall perform all duties incident to the office of President. The President is entitled to one (1) vote for any matters upon sets forth for a vote at any meetings but shall have a casting vote when committee is deadlocked.
- h. **Vice President** In the absence of the President, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. In addition, the Vice President shall perform such duties as from time to time may be assigned to him or her by the President or by the rest of the committee.
- i. **Committee Secretary** shall keep the minutes of all meetings; see that all notices are duly given in accordance with the provisions of these Bylaws, ensure members keep corporate records; and in general perform all duties incident to the office of Secretary and such other duties as may be assigned by the President.

- j. **Membership Secretary:** shall maintain all membership records and be the main point of communication for members over all issues/communications. The Membership secretary shall see that all notices are duly given in accordance with the provisions of these Bylaws
- k. **Treasurer** shall be responsible for and oversee all financial administrations. The treasurer shall ensure members properly receive and give receipts for moneys due and payable to the New Zealand Gypsy Cob Association and deposit all such moneys in the name of New Zealand Gypsy Cob Association in appropriate banks, and in general perform all duties incident to the office of the Treasurer and such other duties as from time to time may be assigned to him or her by the president and/or committee.
- l. **Registrar** Shall be responsible for the maintenance of an accurate and up to date data base and studbook that complies with the registration rules of the Association.
- m. **Committee members must:**
 - a. Act in good faith and in the best interests of the Association
 - b. Exercise powers for proper purposes only
 - c. Comply with the Companies Act (data) and the Constitution of the New Zealand Gypsy Cob Association
 - d. Exercise reasonable care and diligence
 - e. Not create a substantial risk of serious financial loss to the Association
 - f. Not incur an obligation that Committee does not believe the Association can reasonably perform.

6.0 REGISTRY AND STUD BOOK -

6.1 Establishment: - The Committee shall be responsible for the registry and stud book of the New Zealand Gypsy Cob Association Incorporated, and both shall be under the supervision of The Registrar. The Registrar is an elected member of the committee

6.2 All horse registration applications must include a DNA profile for each horse from a reputable laboratory and an authorisation form to the New Zealand Gypsy Cob Association Incorporated permitting use of the DNA for profiling and parent verification. Should a copy of the DNA for a horse not be provided then the horse shall be ineligible for registration

6.3 Registry: - Subject to these rules, the stud book of the New Zealand Gypsy Cob Association Incorporated shall be open to pure and part bred Gypsy Cobs (minimum of 25% gypsy cob blood) and Drum Horses of any age as long as the following requirements are met:

6.3.1 Purebred Gypsy Cobs

- a. Any New Zealand bred horse to be registered as a purebred gypsy cob with the New Zealand Gypsy Cob Association Incorporated is to have:
 - i. the Gypsy Cob Parents registered with the New Zealand Gypsy Cob Association Incorporated AND
 - ii. the horse must be DNA verified to both of its NZ registered Gypsy Cob parents.
- b. In case the of imported horses, these horses must be already registered in their country of origin by a recognised Gypsy Cob/Vanner Breed Society as a Pure Bred

Gypsy Cob and the horse must be DNA verified to both of its registered Gypsy Cob parents

- c. All imported horses that have their sire/dam named on their pedigrees must provide DNA verification of this to have 'DNA verified' inserted on their registration papers. Should this not be provided then the registration papers will have "DNA not verified" endorsed on them.
- d. In the case of foals imported into New Zealand in utero, in order for the foal to be registered, the foal's imported dam must be registered with the New Zealand Gypsy Cob Association Incorporated. The foal's sire must be registered with a recognised Gypsy Cob/Vanner Society in his/her country of origin. The foal must either be DNA verified to the sire by way of the sire's DNA profile being made available to NZGCA for this purpose or a profile from a reputable overseas laboratory, which shows parent verification of the foal to the sire must be provided to NZGCA.
- e. Embryo-transplant foals are eligible for registration subject to New Zealand Gypsy Cob Association Incorporated registration requirements as above.
- f. Overseas purebred stallions providing frozen semen must be registered with a recognised Gypsy Cob/Vanner society in the country of origin, and there must be a DNA profile for the stallion made available to the New Zealand Gypsy Cob Association for the purposes of parent verification of any foal being registered with New Zealand Gypsy Cob Association Incorporated conceived using such frozen semen.

6.3.2 Partbred Gypsy Cobs

- a. Any New Zealand bred horse to be registered as a partbred gypsy cob with the New Zealand Gypsy Cob Association Incorporated is to have:
 - i. the Gypsy Cob Parent/s, registered with the New Zealand Gypsy Cob Association Incorporated AND
 - ii. the horse DNA verified to the registered Gypsy Cob parent/s.
- b. Part bred horses must be parent qualified by DNA to the Gypsy parent/s and the Gypsy Cob percentage must not fall below 25%.

6.3.3 Drum Horses

- a. The Drum Horse Studbook is for those approved horses that meet all the criteria for registration as a Drum Horse.
- b. These horses must be proven to be a combination of any of the following breeds: Shire, Clydesdale and Gypsy Cob, and
The percentage of Gypsy Cob blood is between 50 and 6.25% OR in the case of imported Horses, the horse is registered in their country of origin with a recognised Drum Horse Breed Society.
- c. Premium Drum Horse Studbook horses must reach a minimum of 16 hands high. Horses who meet all other criteria may be entered into the Foundation Drum Horse Studbook until such time as a height certificate of 16hh or above is provided. Horses are then moved to the Premium Drum Horse Studbook.
- d. Horses registered on the Drum Horse Studbook may also be registered on the Gypsy Cob Partbred registry if they meet the criteria.
- e. Any New Zealand-bred horse to be registered as a Drum Horse with the New Zealand Gypsy Cob Association Incorporated is to have:
 - i. the Drum Horse Parent/s registered with the New Zealand Gypsy Cob Association Incorporated.
 - ii. DNA verification to the registered Gypsy Cob parent as applicable.

- iii. DNA verification to the non-Gypsy Cob parent from 1st August 2023.
 - iv. In the case of imported horses, these horses must be already registered in their country of origin by a recognised Drum Horse Breed Society as a Drum Horse and/or the horse must be DNA verified to both of its Drum Horse parents.
3. All imported horses that have their sire/dam named on their pedigrees must provide DNA verification proof in order to have 'DNA verified' displayed on their registration papers. Should this not be provided then the registration papers will display "DNA not verified".
 4. In the case of foals imported into New Zealand in utero, the foal's imported dam must be registered with the New Zealand Gypsy Cob Association Incorporated, and the foal's sire must be registered with a recognised Drum Society in the country of origin, and there must be a DNA profile for the stallion made available to the New Zealand Gypsy Cob Association Incorporated for the purposes of parent verification of any foal being registered with New Zealand Gypsy Cob Association Incorporated.
 5. Embryo-transplant foals are eligible for registration subject to New Zealand Gypsy Cob Association Incorporated registration requirements.
 6. Overseas Drum stallions providing frozen semen must be registered with a recognised Drum society in the country of origin, and there must be a DNA profile for the stallion made available to the New Zealand Gypsy Cob Association Incorporated for the purposes of parent verification of any foal being registered with New Zealand Gypsy Cob Association Incorporated conceived using such frozen semen.
 7. A horse may be registered as a Partbred Drum Horse with the New Zealand Gypsy Cob Association Incorporated if it meets the following criteria
 - i. The Drum Horse Parent/s are registered in the Drum Horses registry with the New Zealand Gypsy Cob Association Incorporated
 - ii. The horse is DNA verified to the registered Drum Horse parent/s.
 - iii. The percentage of Drum Horse is not below 25%

6.4 Stallion Health Certificates: All Pure and Part Gypsy Cob and Drum Horse stallions must have completed and passed the NZGCA Stallion Breeding Registration Certificate requirements prior to their foals being registered. This clause takes effect from 1 August 2023. After this time, progeny of stallions without a stallion registration certificate will not be eligible for registration.

Semen that has been frozen for NZ use before the 1st December 2022 is exempted from the health certificate and from FIS and PSSM1 testing requirements. Where overseas stallions have completed alternative assessments, the Committee may consider on a case by case basis if these assessments meet the same standard as the NZGCA stallion health certificate. If it is considered that they do, then the assessments may be substituted for the NZGCA health certificate.

6.5 Genetic testing: As part of the NZGCA registration process, for progeny to be registered, all NZGCA registered breeding stock (mares and stallions) must provide PSSM1 and FIS results to NZGCA OR new registrations must provide genetic testing for PSSM1 and FIS to NZGCA. These results will be listed on the registration certificate.

7.0 BRANDING AND PREFIXES

7.1 Horses registered with the Association may be branded or/and microchipped. Prefixes and suffixes must be reserved and registered by request after payment of required fee to the New Zealand Gypsy Cob Association Incorporated.

8.0 OFFICIAL PUBLICATION

8.1 The name of the official publication of the New Zealand Gypsy Cob Association Incorporated shall be decided by the committee.

8.2 The Editor of the official publication shall be selected and appointed by the committee. The editorial policies and the policies of the official publication shall be set up by the Committee.

8.3 Subscriptions and advertising rates shall be recommended by the Treasurer and the Editor, and shall be approved by the committee. Subscriptions and advertising rates are to be published in every issue.

9.0 GYPSY COB SHOWS AND COMPETITIONS

9.1 The Committee shall have the power and authority to make, amend, repeal and enforce show and competition rules and regulations.

10.0 INSURANCE

10.1 The society shall from time to time effect and maintain such insurance as shall be deemed necessary by the Committee.

11.0 FINANCIAL YEAR

11.1 Until otherwise determined each financial year shall commence on the first day (1st) of April of the relative year.

12.0 USE OF MONEY AND OTHER ASSETS

12.1 The Association may only use money and other assets if:

- a. It is for a purpose of the New Zealand Gypsy Cob Association Incorporated.
- b. It is not for the sole personal or individual benefit of any Member; and
- c. That use has been approved by either the Committee or by majority vote of the Association.

13.0 RECORDS .

13.1 **Individual personal requirements** - Any person subject to these rules and regulations may be required to supply such information and documents, within legal requirements, as the Society may determine to be necessary with respect to the registration of Cobs or the transfer of registration certificates

13.5 **Procedures for Denial or Cancellation of Registration** - The Association may propose to deny or cancel the registration of a horse if it finds that there are reasonable grounds to believe:

- a. That it does not meet the requirements for registration; or
- b. That the subject of registration is not the same horse the certificate is issued to or requested for; or
- c. That any information on the applicant or registration certificate is determined to be false or incorrect. The Association will advise the recorded owner in writing of any proposal to deny or cancel the registration and the reason supporting this proposal.

13.6 In all proceeding concerned with or affecting the registration and records of the Association the burden of resolving any doubt as to the true parentage or identification of a Cob shall be upon the applicant, owner, lessee, or other member(s) involved.

14. REGISTRATION PROCEDURE

14.1 Applicants must complete, and submit proper New Zealand Gypsy Cob Association Incorporated registration application forms.

Responsibility

The legal owner of the horse/foal is responsible for the registration and naming of the horse/foal.

14.1 The name of the horse cannot be a duplication of any other name recorded on the records of the registry, and may be distinguished by a prefix or suffix which has not been used by another registered stud or breeder. Any horse already registered with an RAS recognised breed society shall be required to use that same name, unless that name is already used by an existing NZGCA registered horse.

14.2 **Names** may be refused if considered offensive or likely to offend or excessively long.

14.3 Alteration

Registered names of horses may not be changed after registration unless an error in registration such that the registration rules have not been complied with or subject to clause 14.1 .

14.4 Breeder

The owner of the dam at the time of breeding shall be listed as the Breeder for all records.

14.5 Registration Numbers

The Association will issue registration numbers in consecutive order, based upon the order in which applications are processed by the Association.

14.6 Joint and common ownership

Where any certificate or document is required to be signed in terms of these rules and the ownership of the subject is recorded as joint between two or more persons, all must sign all paper work.

14.7 Registration date

The horse will be deemed to be registered on the date all information is received from the owner by the registrar and this date is the date recorded on the registration certificate. If all registration information has not been received within 12 months of the initial application a letter/email will be sent to the owners last known address, and if completed documentation is not received within six weeks of the letter being sent, the registrar may delete the incomplete file. No refund of monies paid will be given.

15.0 CERTIFICATES

15.1 All registration papers will have clearly marked if Gypsy Cob is a pure or part bred. The Association shall issue a Certificate of Registration based upon information submitted on proper form attesting to the qualification for registration.

15.2 **Notification of change of ownership.** When the ownership of a horse changes, the Association shall be notified, and the Association will record the name of the new owner as notified on the registration certificate. The registration certificate in no way denotes legal ownership of the horse.

15.5 Replacement Certificates

To obtain a replacement for a certificate the recorded owner must submit an application for a replacement certificate to the Association for identification and pay the replacement certificate fee. A new certificate will be emailed to the owner.

15.6 Certificate Corrections

A recorded owner may request a change in the information detailed on the registration

certificate. The Association may charge a fee for any requested changes unless the information was recorded incorrectly by the Association.

15.7 Gelding

After a colt or stallion has been gelded, the Association should be notified via email.

15.8 Death – The Association shall be notified via email of the death of a cob so that this can be recorded in the database

16.0 LEASES

16.1 For a lease of a Cob to be recorded by the Association whether for breeding or showing purposes, written notice of its existence shall be filed with Association signed by both lessor (or authorised agent) and lessee (or authorised agent) along with the fee outlined in the fee schedule.

16.2 The notice shall provide the effective date of the lease, the name and registration number of the Cob, and may provide a termination date, otherwise it may be terminated by written notice, giving a termination date, signed by both lessor and lessee; or by a properly executed transfer report which shows a change of ownership from lessor to lessee and which is signed by the lessor.

16.3 No additional fee shall be charged for termination, whether automatic or by subsequent notice thereof.

16.4 Only one lease per Cob at any given time.

16.5 In regard to the Association's procedures, recordation of notice of lease authorises a lessee to execute all documents pertaining to the recognised activities of breeding and showing regardless of any limitation in the actual lease agreement. Enforcement against the lessee of limitation on use of the Cob is solely the responsibility of the lessor.

17.0 ASSOCIATION NOT LIABLE

17.1 The Association its Committee and other Officers, employees, representatives and agents, will attempt to obtain true and complete information relating to the registration, appeals, hearings, and all other business pertaining to Association activities and business. Except for proven intentional wrong doings, neither the Association or any of the above will be liable in anyway, whether in damages or otherwise, for the issuance of any certificate of registration, for the refusal to issue a certificate, for the issuance of any pedigree statements, for the refusal to transfer any certificates of registration, for any disciplinary proceedings brought against or penalties imposed on any member or non-member by or on behalf of the Association.

18.0 WINDING UP

18.1 If the Association is wound up:

- a. The Association's debts, costs and liabilities shall be paid.
- b. No distribution may be made to any Member.
- c. Surplus money and other assets of the Association shall be distributed to New Zealand Riding for Disabled.



**New Zealand Gypsy Cob Association Incorporated.
THE CONSTITUTION AND RULES**

We, the undersigned, do attest that this Constitution and Rules for the New Zealand Gypsy Cob Association Incorporated is true and correct.

President

Date

Secretary

Date

Committee Member

Date